

# Jay Biddy

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## Summary

Accomplished project management, accounting, and audit professional with 18+ years of experience leading complex initiatives, optimizing processes, and driving financial and operational excellence. Certified Project Management Professional (PMP) and CPA candidate with advanced training through an MBA program through Liberty University. Proven ability to manage multiple stakeholders, deliver on tight deadlines, and implement robust controls in mission-driven environments.

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## Core Strengths

- Project Planning & Execution
  - Risk & Quality Management
  - Budgeting & Cost Control
  - Stakeholder Engagement
  - Change Management
  - Process Improvement & Standardization
  - Compliance, Audit & Controls
  - Team Leadership & Mentoring
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## Professional Experience

### Senior Accountant / Auditor & Project Lead

*Gas Equities, Inc.* (Remote – Tulsa, OK) | 2013–Present

- Spearheaded audit and recovery projects across 12-15 projects at publicly traded companies annually, uncovering \$20M+ in financial discrepancies annually and driving corrective actions.

- Managed full audit project lifecycle: planning, stakeholder coordination, execution, reporting, closure.
- Implemented process improvements that reduced audit cycle times by 15–20% and boosted team efficiency.
- Led cross-functional teams of auditors, finance staff, and vendors, aligning objectives with organizational goals.
- Directed budgeting, risk mitigation, and compliance strategies to ensure projects were delivered on scope and time.

### **Lead Accountant / Audit Manager**

*Gas Equities, Inc. | 2009–2012*

- Directed audit teams handling multimillion-dollar contract reviews and general ledger transactions.
- Developed audit plans to identify risk and strengthen internal controls, reducing discrepancies by 25%.

### **Staff Accountant**

*Gas Equities, Inc. | 2007–2008*

- Performed reconciliations, expense analyses, and journal entries for drilling, pipeline, and plant operations.
- Supported monthly close processes and external audit preparation.

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## **Education**

### **M.B.A. in Progress (Expected 2026)**

*Liberty University – Lynchburg, VA*

### **B.S. Accounting, Cum Laude (GPA: 3.65)**

*Liberty University – Lynchburg, VA | Dec 2024*

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## **Certifications & Affiliations**

- Project Management Professional (PMP)
- QuickBooks ProAdvisor

- CPA Candidate (in process)
  - Member, Colorado Society of CPAs
  - Member, Council of Petroleum Accountants Society (COPAS)
  - Member, AG-21 COPAS Revenue Audit Protocol Rewrite Committee (2015), refining industry standards
  - Member, Project Management Institute
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### **Leadership & Community Involvement**

- Small Groups & Bible Study Leader, Life.Church (2021–Present)
- Couples Bible Study Leader, Life.Church, Colorado Springs, (2021 – 2023)
- Youth Wrestling Coach, Discovery Canyon, Colorado Springs (2014–2018)
- Men’s Bible Study Leader, Life.Church, Colorado Springs (2021 – 2023)
- Weekend Retreat Volunteer, The Crucible Project, Colorado Springs (2021 – Present)
- Youth Wrestling Coach, Discovery Canyon, Colorado Springs, (2014 – 2018)
- Marriage Ministry Team, Prepare and Enrich Certification, Trace Church (20251 – Present)